

Negaunee Senior Citizens Center

Negaunee Commission on Aging
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MINUTES

Negaunee Commission on Aging
Regular Meeting • April 5, 2017

Members Present: Larry Dillman, Joy Holman, Lee Johnson, Ernest LaJoie, Charlene Nerone, Kate Peterson and Al Rautio

Members Absent: Debbie Filizetti and Grace Jalonon

Others Present: Kristy Basolo-Malmsten, center director

- I. Call to Order—The meeting was called to order at 1:00 p.m. by chairperson Joy Holman.
- II. Approval of Agenda—Larry Dillman made a motion to approve the agenda as presented. Charlene Nerone seconded the motion, and it passed unanimously.
- III. Approval of Minutes—Kate Peterson made a motion to approve the minutes of March 2017 as presented. Larry Dillman seconded the motion, and it passed unanimously.
- IV. Public Comment—None.
- V. Financial Reports
 - A. Monthly Financials from City—The board accepted this report for its files.
 - B. Approval of Bills—Larry Dillman made a motion to approve the bills as presented; Al Rautio seconded the motion, and it passed unanimously.
 - C. Finances by Program—The board accepted this report for its files.
 - D. Programmatic Report—The board accepted this report for its files.
 - E. CD options—Kate Peterson made a motion to keep the CD at Honor Credit Union for 12 months at 1.2%. Larry Dillman seconded the motion, and it passed unanimously.
 - F. Budget adjustments—There are none at this time. The board discussed whether or not they felt quarterly adjustments were necessary.
- VI. Unfinished Business
 - A. Bylaw discussion—Kate Peterson provided copies of the city charter wherein the senior center is mentioned. She noted the charter does not reflect the senior center director as a department head or list any of the changes that were made when the city took over operations. Joy Holman asked the board to read through the Charter pages and the bylaws and this discussion will continue at the June meeting.

Approved 5/4/17

- VII. New Business
 - A. Westman Rental—Kristy Malmsten explained who and what the rental was for, noting that the renters are longtime volunteers at the center. Lee Johnson made a motion to charge \$1 for the rental. Larry Dillman seconded the motion, and it passed unanimously.

- VIII. Correspondence & Personnel
 - A. Social Worker hiring process—The board discussed the recommendation of the personnel committee to scrap the current pool of candidates and try again to find qualified social worker candidates once the current class at NMU graduates. Kristy was instructed to seek extension of the social work contract with Barb Dupras for two more months. Also, she was directed to amend the qualifications to the job description to say “social work degree preferred.” The job should be posted with NMU, as well as the usual places, and the deadline to apply should be extended past NMU graduation.

- IX. Upcoming Events & Fundraisers
 - A. Rummage Sale—Kristy updated the board on the upcoming rummage sale, which will be held on May 6; rummage will be accepted the week prior.

- X. Public Comment—None.

- XI. Board Member Comment—Joy Holman said she will not be at the May meeting. Lee Johnson said he may not be either.

- XII. Adjournment—Ernie LaJoie made a motion to adjourn at 1:47 p.m. Kate Peterson seconded the motion, and it passed unanimously.