

# Negaunee Senior Citizens Center

Negaunee Commission on Aging  
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## MINUTES

Negaunee Commission on Aging  
Regular Meeting • August 3, 2017

**Members Present:** Larry Dillman, Debbie Filizetti, Joy Holman, Grace Jalonen, Lee Johnson, Ernest LaJoie, Charlene Nerone, Kate Peterson and Al Rautio

**Members Absent:** None.

**Others Present:** Kristy Basolo-Malmsten, center director

- I. Call to Order—The meeting was called to order at 1:00 p.m. by chairperson Joy Holman.
- II. Approval of Agenda—Kate Peterson made a motion to approve the agenda as presented. Al Rautio seconded the motion, and it passed unanimously.
- III. Approval of Minutes—Grace Jalonen made a motion to approve the minutes of June 2017 as presented. Kate Peterson seconded the motion, and it passed unanimously, with Debbie Filizetti abstaining, as she was not present at the meeting in question.
- IV. Public Comment—None.
- V. Financial Reports
  - A. Monthly Financials from City—The board accepted this report for its files. Kate Peterson made a motion to add Larry Dillman and renew treasurer Ernie LaJoie as signers on the CD at mBank. Grace Jalonen seconded the motion, and it passed unanimously.
  - B. Approval of Bills—Debbie Filizetti made a motion to approve the bills as presented; Charlene Nerone seconded the motion, and it passed unanimously.
  - C. Finances by Program—The board accepted this report for its files.
  - D. Programmatic Report—The board accepted this report for its files.
  - E. 2018 Budget discussion—Finance committee member Joy Holman presented the budget recommendations. Grace Jalonen made a motion to accept the 2018 budget as recommended by the finance committee. Al Rautio seconded the motion, and it passed unanimously.
- VI. Unfinished Business
  - A. Bylaw/Charter committee formation—Lee Johnson made a motion to table this item. Kate Peterson seconded the motion, and it passed unanimously.

- VII. New Business
  - A. Ore to Shore rental request—The board discussed the last-minute nature of the request, and whether or not staff was available. Debbie Filizetti made a motion to approve the rental for \$125. Larry Dillman seconded the motion, and it passed unanimously.
  - B. Group Travel update—Kristy Malmsten provided a written report detailing her proposed plans for 2018 travel. Kate Peterson made a motion to approve the group travel schedule; Larry Dillman seconded the motion, and it passed unanimously.
  
- VIII. Correspondence & Personnel
  - A. Staffing Update—Kristy Malmsten informed the board of the new hire, Tanya Johnson, and discussed how well things are going with the change in structure. She also discussed the change in need, and the amount of new clients the senior center has seen in the last month. She noted there may be a waiting list for services in the near future if things continue how they've been going.
  - B. Service Coordinator job description—Lee Johnson made a motion to accept the job description as presented. Al Rautio seconded the motion, and it passed unanimously.
  
- IX. Upcoming Events & Fundraisers
  - A. County Fair Day Trip—Kristy Malmsten reminded the board that the annual county fair day trip is taking place on August 13.
  
- X. Public Comment—None.
  
- XI. Board Member Comment—Kristy Malmsten noted that the first election to be held at the senior center will be August 8. Ernie LaJoie brought up people standing in line for lunch tickets far in advance, and how that affects those who cannot stand for long periods of time. The board talked about how to prevent this, and Kristy agreed to print the sign asking them not to line up in advance and put it on all the tables before next Wednesday's luncheon.
  
- XII. Adjournment—Ernie LaJoie made a motion to adjourn at 1:38 p.m. Lee Johnson seconded the motion, and it passed unanimously.