



Nathan Heffron, City Manager

February, 26, 2018

RE: City Manager Directive 1-2018: Establishment of Special Advisory Committee on Blight Resolution

In accordance with City of Negaunee City Charter, Section 6.4, the following directive is given:

As City Manager I do hereby direct to be established a Special Advisory Committee to be created to be known as the Committee on Blight Resolution, said committee will be charged with the following duties:

1. Review the International Property Maintenance Code;
2. Determine if any properties within the City of Negaunee are within the parameters described as violations within the Maintenance Code;
3. Determine if there currently is a "blight" problem with the community of Negaunee;
4. Determine what sections of the International Property Maintenance Code should be adopted by the City of Negaunee;
5. Provide a recommendation as to what property classes would be best served at this time to apply such standards of the International Property Maintenance Code;
6. Hold no less than four (4) public hearings on the matter of blight;
7. Provide a written report with findings;
8. Present findings and recommendations to the City Council.

The Committee on Blight Resolution will be structured in the following manner:

Structure of the committee:

1. The Committee will be made up of six (6) individuals, of such, the City Manager will be Chair with no vote except in the case of a tie; Chief of Police, City Attorney, and three members at-large appointed by the City Manager;
2. Meetings are open to the public;

3. Meetings will be held at the Negaunee Senior Center;
4. Meetings will be separate from the public hearings;
5. No less than four (4) committee meetings will be held;
6. Two workshops will be requested of the City Council to keep them apprised of the committee's work, one to be conducted after the second meeting of the committee and one before the official findings are presented to the council.

The Committee on Blight Resolution's agenda will be structured in the following manner:

Structure of Committee Agenda:

Roll Call;
Pledge of Allegiance;
Approval of Agenda;
Old Business;
New Business;
Public Comment;
Adjournment

The Committee on Blight Resolution's members at-large shall be chosen and qualified as described below:

At-large Members:

The Chair will post in a public place and publish in a legal newspaper of circulation the vacancy of members at-large in order to fill such positions. Applications will be accepted for ten (10) business days. Upon review of these applications, the Chair will appoint to this committee qualified members. In the event where vacancies still exist due to lack of interest to serve, the Chair may appoint such qualified members without application.

Qualifications:

Resident of the City of Negaunee
18 years of age



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