

Negaunee Senior Citizens Center

Negaunee Commission on Aging
410 Jackson Street
Negaunee, MI 49866

seniorcenter@cityofnegaunee.com
(906)475-6266
(906)475-6291

MINUTES

Negaunee Commission on Aging
Regular Meeting • May 3, 2018

Members Present: Larry Dillman, Grace Jalonen, Lee Johnson, Ernie LaJoie, Charlene Nerone, Kate Peterson and Al Rautio

Members Absent: Debbie Filizetti and Joy Holman

Others Present: Kristy Basolo-Malmsten, center director; Nate Heffron, city manager

- I. Call to Order—The meeting was called to order at 1:00 p.m. by chairperson Larry Dillman.
- II. Approval of Agenda—Grace Jalonen made a motion to approve the agenda as presented. Al Rautio seconded the motion, and it passed unanimously.
- III. Approval of Minutes—Charlene Nerone made a motion to approve the minutes of April 2018 as presented. Grace Jalonen seconded the motion, and it passed unanimously.
- IV. Public Comment—None.
- V. Financial Reports
 - A. Monthly Financials from City—The board accepted this report for its files.
 - B. Approval of Bills—Kate Peterson made a motion to approve the bills as presented; Al Rautio seconded the motion, and it passed unanimously.
 - C. Finances by Program—The board accepted this report for its files.
 - D. Programmatic Report—The board accepted this report for its files.
- VI. Unfinished Business—None
- VII. New Business
 - A. Capital Improvement Process (CIP)—Nate Heffron explained this long-term planning process and the grant eligibility it opens up for the city and the center. The board discussed parking lot and façade improvements. Kristy will bring a list of potential capital improvement projects to the next meeting, and then meet with Kate Peterson and Charlene Nerone to work on the project.
 - B. Group Travel update—Kristy thanked the board for allowing the National Parks trip to take place in such short notice and noted that the trip is full with some

Approved 6/7/18

waiting to join in. She offered information on the overseas trip for next year, which the top vote-getter is Australia. The board gave its OK to proceed.

- C. Director annual review—Kristy reminded the board this is generally the time they perform an evaluation so it is available for budgeting time, which starts in June. Kate agreed to take on the task of getting the forms made and facilitating the process in Joy's absence.

VIII. Correspondence & Personnel

- A. Social Worker position—Kristy said she is in the process of finalizing the decision on a new social worker, and has hired a new student worker.

- B. Kristy in DC, May 16-24—Kristy reminded everyone she will be gone, and who will be in charge in her absence.

IX. Upcoming Events & Fundraisers

- A. Rummage Sale—Kristy reminded the board of the upcoming fundraiser on May 12.

X. Public Comment—None.

XI. Board Member Comment—Larry Dillman noted that the Washington DC trip went really well and commended the staff on their work.

XII. Adjournment—Ernie LaJoie made a motion to adjourn at 1:39 p.m. Al Rautio seconded the motion, and it passed unanimously.

Prepared and respectfully submitted by Kristy Basolo-Malmsten, recording secretary

Approved by the Negaunee Commission on Aging

Approved 6/7/18